

Calaveras Unified School District
P.O. Box 788, San Andreas, CA 95249

**BOARD OF TRUSTEES
MEETING MINUTES OF
April 11, 2024**

TRUSTEES PRESENT: Lorraine Angel Matt Brock
 Scott Crisp Bryan Porath
 Sherri Reusche

TRUSTEES ABSENT: None

1. Call to Order

President Reusche called the meeting to order at 4:30 p.m.

2. Roll Call

Superintendent Campbell took roll call. Trustees Angel, Brock, Crisp, Porath and Reusche were present.

3. Approval of the Agenda

Approve the April 11, 2024 agenda.

Motion to Approve: Angel Second: Porath Vote: 5-0

4. Announcement of Closed Session Items

a) **To Consider the Appointment, Employment Evaluation of Performance, Discipline, Dismissal or Complaint Regarding a Public Employee (Gov. Code 54957)**

b) **Student Discipline Matter (Gov. Code 54957.7)**

1. AHP 2023/24-03

5. Public Comments

There were no public comments.

6. Closed Session - The Board convened to closed session at 4:31 p.m.

7. Reconvene to Open Session - The Board reconvened to open session at 6:00 p.m.

8. Pledge of Allegiance

President Reusche led the Pledge of Allegiance.

April 11, 2024

9. Roll Call

Superintendent Campbell took roll call. Trustees Angel, Brock, Crisp, Porath and Reusche were present.

10. Report of Action taken in Closed Session

President Reusche reported the Board voted 5-0 to approve the recommendation of item. 4. b) AHP 2023/24-03.

11. Superintendent's Comments - There was no comment.

12. Fiscal Advisor Updates - Bill McGuire

Mr. McGuire gave an update on our budget status.

13. Budget Updates - Elaine Neilsen

- a) February Cash Flow
- b) February Budget Revision
- c) February Financial Reports

14. Celebrations, Recognitions and Announcements

a) California School Bus Driver Appreciation Day, April 23, 2024

The Board of Trustees acknowledged and extended their appreciation to the CUSD Bus Drivers in honor of California School Bus Driver Appreciation Day.

15. Presentations - No items presented

16. Correspondence - No items presented

17. Public Comments

There were no public comments.

BEGIN CONSENT AGENDA

18. Consent Agenda

Items on the Consent Agenda are considered routine and are approved with a single motion without discussion.

April 11, 2024

19. Action Items Removed from the Consent Agenda

The Board, staff, or members of the community may ask that items be taken off the consent agenda in order to make comments or ask questions.

Vote on Consent Agenda:

Motion to Approve: Crisp Second: Porath Vote: 5-0

a) Approval of Minutes

1. **Minutes of February 20, 2024**
2. **Minutes of March 7, 2024**
3. **Minutes of March 14, 2024**

b) Approval of Vendor Warrant Listings

The Vendor Warrant Listings were presented for review. (A copy of this listing is available at the District Office and linked to this agenda on our website at www.calaverasusd.com.)

c) Approval of Donations - No items presented

d) Report of Grant Awards - No items presented

e) Outside Contract Services - No items presented

f) Overnight Events

Toyon Middle School students will be attending an adjudicated music festival and the Santa Cruz Beach Boardwalk on May 11 - May 12, 2024. Accommodations will be at the Embassy Suites in Walnut Creek with transportation is provided by district bus. Chaperoning the event will be Samantha Correa, Celine Nattkemper, Nadine Smiley, Heather Boyd and Donald Hubman. Funding is provided by student fundraisers.

g) Approval of Williams Settlement Legislation Quarterly Report

The quarterly report for the Williams Settlement Legislation Act for January through March 2024 was presented for Board approval. This report provides information on complaints received for instructional materials, facilities, and/or teacher vacancy misassignments. This report is sent to the Calaveras County Office of Education.

END CONSENT AGENDA

20. Action on Items Removed from the Consent Agenda - No items were removed

21. Personnel

- a) **Certificated Report** - Vice President Shannon Kenney introduced a member of the Communications Team, Williams Gissler, who addressed the Board with the core ideas of the teacher's union.
- b) **Classified Report** - President Melanie Hernandez shared the winners of the Employee Making a Difference awards, stated members voted to award scholarships to everyone who applied and will be looking at amending bylaws for larger scholarships. Ms. Hernandez reported CSEA elected Jeff Valentine and Matthew Bain to attend the 98th Annual CSEA Conference in San Jose, the next Round Table meeting is May 7 and negotiations on April 19. Ms. Hernandez is looking forward to celebrating Bus Driver Appreciation Day and encouraged everyone to donate.
- c) **Student Report** - No report presented

d) **Routine Personnel Report**

Motion to Approve: Porath Second: Brock Vote: 5-0

e) **All Personnel**

1. CUSD Vacancies as of March 31, 2024

The CUSD Vacancy report is a listing of all vacancies that the District is actively recruiting for at this time.

2. CUSD Staffing Report as of March 31, 2024

The CUSD Staffing report is the current listing of all active employees by site. You will notice any adjustments of staffing based on the Routine Personnel Report which indicates all new hires, retirements, and resignations.

3. CUSD Leave of Absence List

The CUSD Leave of Absence List is the listing of employees that have been board approved for a leave of absence for the 2023-24 school year.

a) Kristine Menard - July 1, 2023 through June 30, 2024 approved at the March 14, 2023 Board Meeting

b) Christina Blum - July 1, 2023 through June 30, 2024 approved at the May 23, 2023 Board Meeting

4. CUSD Organizational Chart (Informational Only)

f) **Classified Personnel** - No items presented

g) **Certificated Personnel** - No items presented

h) Management/Confidential/Supervisory

1. Approval of Management Job Description

It was recommended the Board approve the Executive Administrative Assistant job description. No change in salary.

Motion to Approve: Brock Second: Porath Vote: 5-0

22. Curriculum and Instruction - No items presented

23. Educational Services

a) School Site Safety Plans

Updated School Site Safety Plans, including the required Districtwide Medical and Cardiac Emergency Response Plans, were submitted for Board approval.

(The plans are linked to the agenda online at www.calaveras.k12.ca.us.)

**Jenny Lind Elementary
Mokelumne Hill Elementary
San Andreas Elementary
Valley Springs Elementary
West Point Elementary
Toyon Middle School
Calaveras High School/Gold Strike High School
Sierra Hills Education Center
Districtwide Medical and Cardiac Emergency Response Plan**

(This item was tabled until May 14, 2024)

24. Business

a) 2021/22 Audit Report

CBO Elaine Neilsen presented the 2021/22 Audit Report. Board acceptance was requested for the 2021/22 Audit Report as presented.

Motion to Approve: Brock Second: Porath Vote: 5-0

b) Budget Calendar

Board approval was requested for the 2024/25 Fiscal Year Budget Calendar.

Motion to Approve: Porath Second: Brock Vote: 5-0

25. **Board Business**

OPEN PUBLIC HEARING: 6:38 P.M.

Conveying Easement to Calaveras County for the purpose of constructing, maintaining, and operating certain road improvements adjacent to Valley Springs Elementary School

It was required to hold a Public Hearing to adopt Resolution No. 2023/24-44 Conveying Easement.

CLOSE PUBLIC HEARING: 6:40 P.M.

a) **Resolution No. 2023/24-44, Conveying Easement in Real Property to Calaveras County**

Upon no public protest, it was requested the Board adopt Resolution No. 2023/24-44.

Motion to Approve: Porath Second: Brock Vote: 5-0

b) **Resolution No. 2023/24-45, In the Matter of Mokelumne Hill Fuels Reduction Project**

Board approval was requested for Resolution No. 2023/24-44, in the matter of Mokelumne Hill Fuels Reduction project to reduce hazardous fire fuels on its Mokelumne Hill Elementary School parcel.

Motion to Approve: Porath Second: Brock Vote: 5-0

c) **Management Compensation Concession**

The Board discussed salary concessions for management staff.

Trustee Angel motioned to approve delaying the 5.1% salary increase with the stipulation that the decision is reversed if CSEA and CUEA do not follow. The salary increase is to be re-evaluated in 2- 3 years.

**Second: Brock Vote: 4-1 Yes (Angel, Brock, Crisp, Porath)
No (Reusche)
Motion Passed**

d) **Confidential Compensation Concession**

The Board discussed salary concession for confidential staff.

Trustee Brock motioned for the same verbiage as management (approve delaying the 5.1% salary increase with the stipulation that the decision is reversed if CSEA and CUEA do not follow. The salary increase is to be re-evaluated in 2- 3 years).

**Second: Porath Vote: 4-1 Yes (Angel, Brock, Crisp, Porath)
No (Reusche)
Motion Passed**

26. Board Items - Updates/Discussion

a) School Safety and Security

Trustee Brock stated hopefully safety plans can be updated at the next meeting on April 17th and brought back for vote at next Board meeting. Mr. Brock also reported the fire drill modification is still a work in progress.

27. Policies and Regulations

The policies are linked to the agenda online at www.calaverasusd.com.

Second Reading and Adoption

AR 4161.9 Catastrophic Leave Program

Motion to Approve: Porath Second: Brock Vote: 5-0

First Reading - CUSD Update

AR 3350 Travel and Reimbursement

March 2023 Guidesheet

First Reading

BP 0450	Comprehensive Safety Plan
AR 0450	Comprehensive Safety Plan
BP 3516	Emergency and Disaster Preparedness Plan
AR 3516	Emergency and Disaster Preparedness Plan
BP 3550	Food Service/Cafeteria Nutrition Program
AR 3550	Food Service/Cafeteria Nutrition Program
BP 3551	Food Service Operations/Cafeteria Fund
AR 3551	Food Service Operations/Cafeteria Fund
BP 3553	Free and Reduced Price Meals
AR 3553	Free and Reduced Price Meals
BP 4111/42/43	Recruitment and Selection
AR 4112.5/42/43	Criminal Record Check
E 4112.5/42/43	Criminal Record Check
BP 4118	Dismissal/Suspension/Disciplinary Action
AR 4118	Dismissal/Suspension/Disciplinary Action
BP 4140/42/43	Bargaining Units
BP 4157/42/43	Employee Safety
AR 4157/42/43	Employee Safety
AR 4157.1/42/43	Work Related Injuries
BP 4218	Dismissal/Suspension/Disciplinary Action
AR 4218	Dismissal/Suspension/Disciplinary Action
BP 5126	Awards for Achievement
AR 5126	Awards for Achievement
BP 5141.21	Administering Medication
BP 5144	Discipline
AR 5144	Discipline

Board Policies and Regulations - Continued

BP 6115	Ceremonies and Observances
AR 6115	Ceremonies and Observances
BP 6141.2	Recognition of Religious Beliefs and Customs
AR 6141.2	Recognition of Religious Beliefs and Customs
BP 6175	Migrant Education
AR 6175	Migrant Education
BB 9320	Meetings and Notices
BB 9323.2	Actions by the Board
E 9323.2	Actions by the Board

28. Calendar of Events

Date	Events
4/20/2024	WPE Gala; West Point Town Hall, 6:00 p.m. Tickets are \$30.

Calaveras Performing Art Center (CPAC) Calendar

- **CPAC Current Events Calendar**

29. Future Agenda Items - No items presented

30. Board Member Comments

Lorraine Angel

Trustee Angel thanked everyone for coming and for their continued efforts to help us get through this and is looking forward to "On the Right Track" at CHS and the spring play.

Matt Brock

Trustee Brock thanked everyone for their help getting us through this tough time and to Noreen for her work on getting the grant.

Scott Crisp

Trustee Crisp had no comment.

Bryan Porath

Trustee Porath also thanked Noreen and congratulated Mr. Bonomo on his retirement.

Sherri Reusche

Trustee Reusche stated "On the Right Track" will be at CHS next Thursday and thanked Erika Cotta and Kristie Masselas for their help with "On the Right Track" at Bret Harte HS.

April 11, 2024

31. Next Meeting/Adjournment

There will be a Closed Session meeting on Wednesday, April 17, 2024 at 12:00 p.m.- 2:00 p.m. at the District Office Administrative Offices, Board Room.

There will be a Study Session on Thursday, April 18, 2024 from 4:30p.m. – 6:30 p.m. at the District Office Administrative Offices, Board Room.

The next regular session meeting of the CUSD Board is scheduled for Tuesday, April 23, 2024.

This meeting will be held at the District Office Administrative Offices, Board Room. There will be a Closed Session beginning at 5:30 p.m. Open Session will begin at 6:00 p.m.

President Reusche adjourned the meeting at 7:04 p.m.

Mark Campbell, Superintendent
By Kimberly Hayes

ADOPTED